

District Secretariat, Ampara

Registration of Suppliers, Service Providers and Contractors – 2026

Applications are invited from eligible organizations and individuals for the registration of suppliers to supply of goods and services under mentioned and contractors for the construction works for the Ampara District Secretariat and Divisional Secretariats of the district for the year 2026.

Item No	GOODS - Description	Item No	GOODS - Description
G-1	Office & School Furniture	G-14	Miscellaneous & House Hold Item
G-2	Office Equipment	G-15	Educational Materials
G-3	Stationary & Office Requisition	G-16	Sport Materials
G-4	Books & Periodicals	G-17	Musical Instruments
G-5	Building Materials	G-18	Agricultural Equipment
G-6	Building Partition & Decorations	G-19	Fertilizer, Agricultural Chemicals& etc
G-7	Electrical Accessories & Fittings	G-20	Agricultural seeds, Fruit Plant& Planting Materials
G-8	Computers & Accessories		Supply of Animals for livestock Sector (Cattles, Goats, Pigs, Poultry etc.)
G-9	Social Welfare Items	G-21	Livestock feed and Other items, Veterinary Drugs
G-10	Electrical Instruments	G-22	Industrial Goods
G-11	Communication Equipment	G-23	Veterinary Equipment & veterinary
G-12	Motor Vehicle Spares	G-24	Fisheries Item
G-13	Motor Vehicle Tire, Tube & Battery	G-25	Supply of cooked meals, short eats drinking waters for Conference & Meeting

Item No	Service Description
S-1	Printing of letter head books & publications, poster, banners, key tapping name boards/signboard, letter printing, Book binding, block making, rubber & date stamps
S-2	Repairs of Furniture (Office furniture, School furniture etc.)
S-3	Repairs & service of photocopiers, type writers, duplicators & other office electrical equipment
S-4	Repairs & service of computers, printers etc.
S-5	Repairs & service of air conditioners, Electrical repairs including wiring
S-6	Provision of security services.
S-7	Provision of sanitary services, cleaning of curtains.
S-8	Vehicle Repairs- Repairs of mechanical electrical circuits, Tinkering & painting, repairs of diesel & petrol Vehicles, Making Seat cushion & cover for vehicles etc.
S-9	Vehicle servicing, wheel alignment & wheel balancing etc.
S-10	Hire of vehicle including construction machineries on rent or lease
S-11	Miscellaneous Service- catering service/supply of cooked meals, short eats etc.
S-12	ICT Service – Documentary Film, Website Development
S-13	Burial of unidentified dead bodies
S-14	Hire of vehicle for Passenger Transport Services (More than 15 Seats) on rent basis

Grade	Description	Nonrefundable Fees
C9	Contract sum less than or equal to Rs four Million	2000.00
C8	Contract sum less than or equal to Rs ten Million	3000.00
C7	Contract sum less than or equal to Rs twenty Million	5000.00
C6 or above	Contract sum less than or equal to Rs fifty Million	10,000.00
EM05- or above	Electrical & mechanical service	5000.00

Registration of Suppliers for the year 2026 for the supply of goods and services to the District Secretariat, Ampara, is now open. Applications and instructions can be obtained from the Divisional Secretariats in Ampara District and the District Secretariat, Ampara, during normal working hours (9:00 a.m. to 3:00 p.m.) from November 18, 2025, to December 12, 2025, or downloaded from the website www.ampara.dist.gov.lk.

A Non-Refundable Fee of Rs. 1,000/= must accompany the duly perfected application for each item of goods/service (A Non-Refundable Fee for contractors must be paid as mentioned above).

This A Non-Refundable Fee must be paid in the name of the District Secretary, Ampara, either at a Divisional Secretariat under the Government Revenue code 2003.02.99 or by cash deposit to Bank of Ceylon Account Number 7042024, and the receipt slip must be enclosed with the registration form.

Perfected applications must be marked **"REGISTRATION OF SUPPLIERS FOR THE YEAR 2026"** on the top left-hand corner of the envelope and must be sent by registered post to, or hand-delivered to the

Financial Unit (Tender Box) at, the District Secretary, District Secretariat – Ampara, on or before **15th December 2025..**

For further clarification do not hesitate to contact **Accountant, District Secretariat, Ampara** over the telephone 063-2222233/063-2224458

Chinthaka Abeywickrama
Government Agent
District Secretary
Ampara District

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Government Agent/District Secretary,
Ampara District.

14.11.2025